



Training Workshop on

# ***Supervision, Monitoring & Evaluation***

Training Profile

16 – 18 October 2012

## **Introduction:**

In response to a Request for Quotations issued by the Swedish Committee for Afghanistan, Risalat Consultants International offered its best price for undertaking the assignment. After the quotation's acceptance by SCA, a three day training session was organized for the staff from SCA's Health Unit working in different provinces and in Kabul.

The session was conducted in SCA's Kabul Management Office (KMO) situated in Paktiakiot area of Kabul city.

## **Training Delivery:**

The training workshop spanned over three days in which the basic concepts of Supervision, Monitoring and Evaluation were covered by two of RCI's expert trainers who have years of experience in conducting similar trainings. The first day of the training covered topics in Supervision, while the remaining two days were allocated for M & E.

The trainers utilized different training methodologies and techniques in order to enable the trainees get maximum benefit from the training. These included, but not limited to Question and Answer, group discussions, brainstorming, practical work etc. this way, the trainees were able to learn not only from the trainers but also from the knowledge and experience of fellow trainees in the workshop.

The training for Supervision, and M &E started with a pre-test of the existing knowledge and experience of the participants in the concepts and ideas to be discussed in the training. Along with it, there was a post test at the end of the program, which had different questions, but asked about the same concepts asked in the pre-test. This way, there can be a comparison of what the participants already knew, and what they acquired during the training.

## **Topics covered in the training:**

- ***Some Basics of Management***
- ***Components of a system***
- ***Concepts of Supervision ,Monitoring & Evaluation***
- ***Comparison among Supervision , Monitoring and Evaluation***
- ***Basic Aspects of Supervision***
- ***Supportive Supervision***
- ***Objectives ,principles and types of Monitoring***

- ***Basics of Sampling***
- ***Setting indicators, Data Analysis and presentation***
- ***Setting a framework and steps in Evaluation***

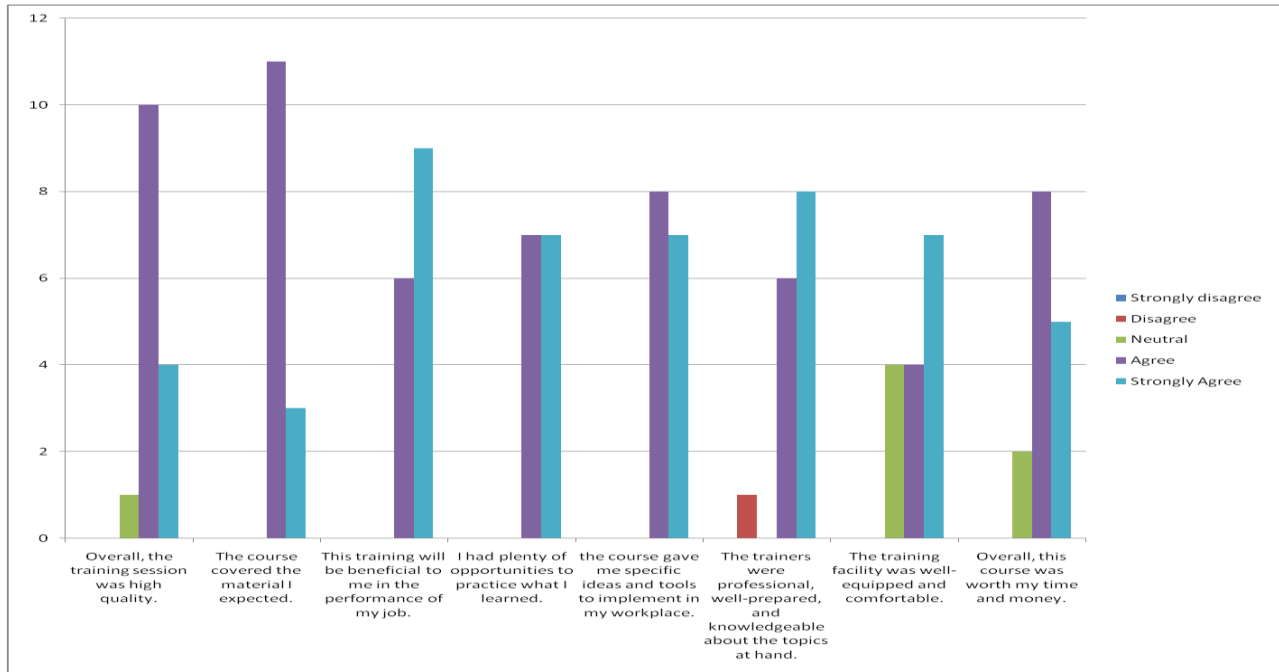
### **Participating Organization(s):**

The participants came from different offices of SCA in different provinces, but were all related to the Health Unit of SCA.

### **Workshop Evaluation:**

RCI conducts evaluations of the participants' views about the overall quality and different aspects of the training. In that manner, there were daily evaluations during the first two days of this training too, which were aimed at identifying any issue the participants may be having in the methodology, training delivery or any other aspect of the training. There was a final evaluation conducted on the third day's end which asked specific questions from the participants about the training, its management, the trainers, their skills and the overall quality of the training program. There is also space provided in the evaluation form which lets the participants express their own comments about the program.

In the evaluation conducted for this training, all the participants had appreciative comments for the trainers, RCI and its management. The graph below shows a summary of their responses to the questions asked in the evaluation.



### Supervision and M & E evaluation results

